

# Transport / Point of Entry / CMED

## Code Black Checklist

Supersedes:

Effective: 01-06-15

Dispatch Operations Supervisor should honor all requests for Code Black status on receipt from hospital staff.

### Ask for further information

1. What is the nature of the problem?
2. How long is this expected to last?
3. Who is the designated contact person in the hospital for information about the event?
4. Remind caller it is their (the hospital) responsibility to call DPH Emergency Preparedness (on call #617 339-8351) and DPH Health Care Quality (1-800-462-5540).

### Follow up actions

1. Place hospital on Code Black in CMED Diversion Website
2. Announcement on TAC-1 and BAMA
3. Page Notification to C1-5, On-Duty Shift Commander, MD-1 [or designee]
4. Notify Boston Med-Flight (1-800-233-8998)
5. Notify Region IV Director, Mr. Derrick Congdon [cell (781) 454-7369]
6. Notify Public Health Preparedness via email to [MIC@bphc.org](mailto:MIC@bphc.org)